

**County of Newberry  
Request for Proposals  
Solicitation Number: 2009-03  
Transfer Station Floor  
February 9, 2009**

**Description**

Newberry County (SC) is seeking proposals from qualified companies to provide replacement, overlay or other improvements to the existing Solids Waste Transfer Station tipping floor. Professional engineered stamped drawings to support the proposed remediation will be required. The intent of this RFP is to provide the best remedy and long term maintenance solution for the existing tipping floor. The transfer station is located on SC Hwy 34 at I-26 exit 74. The work must be done in conjunction and with minimal interruption of ongoing Transfer Station operations

**Submissions**

The deadline for submissions is Thursday, February 26, 2009, at 3:00 p.m. (Eastern Standard Time). Faxed, emailed, and late submissions will not be accepted. Selected firms will mail or hand-deliver submissions to the following address:

Newberry County  
Attention: Crystal Waldrop, Purchasing Director  
P.O. Box 156  
Court House Annex  
1309 College Street  
Newberry, SC 29108

All submissions must indicate Solicitation Number 2009-03 prominently on the outside envelope.

**Scope of Services**

The scope of services will include a method to repair the damaged tipping floor slab and metal cladding at the retaining walls as needed and in conjunction with the proposed remedy. Professional engineered stamped drawings and specifications will be required. The proposed remediation shall be outlined in sufficient detail for proper evaluation by the selection committee. Therefore all the information that can be provided by the proposer should be included in the original proposal .The new floor surface should be designed and constructed to provide a long term suitable wear surface as well as solids and liquid management.

A preliminary schedule must be submitted to illustrate the project scope including design time, preparation, sequencing and any down time of the Transfer Station. Existing drainage structure and other essential services must be maintained and / or improved in conjunction with the new surface remediation.

The operations of the transfer station must continue with minimal down time. Proposers are required to submit the number of estimated days needed to perform the stated scope. This work will be done predominately on Fridays and Saturdays by the chosen firm.

The County has a subsurface exploration test on the on the distressed slab available at the county website at [www.newberrycounty.net/purchasing](http://www.newberrycounty.net/purchasing).

### **Professional Standards**

All services to be provided will be rendered in accordance with the standard AIA Basic Services, with such modifications as may be necessary to meet state, county and city requirements. Architects, engineers, and other professionals associated with the project must be licensed to work in South Carolina and are required to provide errors and omissions insurance and contractor is required to provide general liability and worker's compensation insurance. Contractor will be required to submit a performance and payment bond on this project.

### **Responses to Solicitation**

Responses will be due no later than Thursday, February, 26, 2009, at 3:00 p.m. and must be received at the time, date, and location indicated. One (1) original and nine (2) copies of the response must be submitted.

### **Contents of Submissions**

Responses from interested submitting firms will include the following:

1. Cover Sheet

Include the complete legal name of the Proposer, the location of the office which will have the responsibility for the services to be provided, and the name, address, telephone, mobile telephone and facsimile numbers, and e-mail address of the primary authorized representative knowledgeable of the proposal.

2. Description of proposed approach to the scope of services from design through completed construction
3. Description of scheduling services and the necessary amount of time it is required for proposer to complete the work.
4. Description of any methods that may demonstrate the effectiveness of approach to the scope of services

5. A budget containing itemized pricing for all elements of addressing the scope of services, including the firm's proposed fees.
6. Firms may offer any other information relevant to this project with related references.

### **Selection Committee; Procurement Criteria and Procedures**

A Selection Committee comprised of representatives of Newberry County will review and evaluate all responses.

The Selection Committee, in their deliberations, will consider the following factors:

- Completeness of proposal in addressing all content requirements
- Qualifications of the proposer
- Previous experience relative to project and references
- Impact on transfer station operations and detailed scheduling for completion of the scope of work
- Cost proposal

After responsiveness is determined, the selection committee will submit to Newberry County Council two recommended firms, in ranked order, for project award considerations. Newberry County Council will make the final selection and will attempt to negotiate an agreement with the selected firm. If a mutually satisfactory agreement cannot be reached, the County will attempt to reach an agreement with the Committee's next highest ranked firm.

The selection of a firm for this project will be in accordance with the procurement regulations and practices of Newberry County. Newberry County reserves the right to reject any or all submissions, entirely at its discretions, and reserves the right to waive any technicality that it deems to be in the best interest of the County. Firms provide submissions at their own expense and without promise of remuneration.

### **Contact for this Solicitation**

All questions regarding this solicitation may be directed to the following contact:

Crystal Waldrop  
Newberry County Purchasing Director  
P.O. Box 156  
Court House Annex  
1309 College Street  
Newberry SC 29108  
(803) 321-2100

[cwaldrop@newberrycounty.net](mailto:cwaldrop@newberrycounty.net)

Site visits will be coordinated through the Public Works Director, Kyle Nash at 803-321-2180. This is a recommendation, but not a requirement.