

INVITATION FOR BIDS

BID NUMBER: 2007-017

DATE: December 21, 2007

OPENING DATE AND TIME:

January 8, 2008 @ 3:00 p.m. (EST)


ADDRESS:

Newberry County Court House Annex
County Administrator's Office, Procurement
Post Office Box 156
1309 College Street, Newberry SC 29108

PROCUREMENT FOR: Fork lift

Subject to the conditions, provisions and the enclosed specifications, sealed bids will be received at this office until the stated date and time and then publicly opened. Any bid received after the scheduled deadline, will be immediately disqualified. The County assumes no responsibility for the delivery of bids which are mailed. BID NUMBER MUST BE SHOWN ON THE OUTSIDE OF ENVELOPE.

DIRECT ALL INQUIRIES TO:


Crystal Waldrop, CPPB
Purchasing Director

NOTICE TO BIDDERS: Each bidder shall fully acquaint himself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this bid. The failure or omission of a bidder to acquaint himself with existing conditions shall in no way relieve him of any obligation with respect to this bid. All amendments to and interpretations of this solicitation shall be in writing and issued by the Purchasing Director of the County. Newberry County shall not be legally bound by an amendment or interpretation that is not in writing.

COUNTY OF NEWBERRY
Purchasing Office, 1309 College Street, Post Office Box 156, Newberry S.C. 29108
Ph: (803) 321-2100 / Fax: (803) 321-2102

<i>BIDDERS SCHEDULE</i>

BID NUMBER: 2007-017

DATE: December 21, 2007

OPENING DATE AND TIME: January 8, 2008 @ 3:00 p.m. (EST)

OPENING LOCATION: Newberry County Court House Annex
 Conference Room 1309 College Street
 Newberry, SC 29108

PROCUREMENT: Provide one (1) fork lift in accordance with the specifications, conditions, and provisions as applicable to this solicitation. **All prices are to include all applicable shipping costs.**

Delivery Requirements: FOB Destination-Freight Prepaid to Newberry, South Carolina

ITEM NUMBER	QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
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1.	1	Fork Lift (price to include sales taxes, confirmation of requirement to be documented)	\$ _____	\$ _____
		Sales Taxes	\$ _____	\$ _____

Mfg _____ Model _____

Delivery _____ Days ARO

BIDDER: _____ **SIGNATURE:** _____

INSTRUCTIONS TO BIDDERS

1. Only one copy of bid is required unless otherwise specified.
2. Bids, amendments thereto or withdrawal request must be received by the time advertised for bid openings to be timely filed. It is the vendor's sole responsibility to insure that these documents are received by the purchasing office at the time indicated in the bid document.
3. When specifications or descriptive papers are submitted with the bid, enter bidder's name thereon.
4. Submit your signed bid on the bidder's schedule provided. Show bid number on envelope as instructed. Newberry County accepts no responsibility for unmarked or improperly marked envelopes.
5. Bidders must clearly mark as "Confidential" each part of their bid which they consider to be proprietary information that could be exempt from disclosure under Section 30-4-40 Code of Laws of South Carolina, 1976, as amended, (also known as the Freedom of Information Act). The County reserves the right to determine whether this information should be exempt from disclosure and no legal action may be brought against the County or its agents for its determination in this regard.
6. By submission of a bid, you are guaranteeing that all goods and services meet the requirements of the solicitation during the contract period.
7. Tie bids will be resolved in accordance with the provisions of the Newberry County Purchasing Ordinance.

GENERAL PROVISIONS

1. The County of Newberry reserves the right to reject any and all bids, to cancel a solicitation, and to waive any technicality if deemed to be in the best interest of the County.
2. Unit prices will govern over extended prices unless otherwise stated in this bid invitation.
3. **PROHIBITION OF GRATUITIES:** South Carolina law and the Newberry County Purchasing Ordinance prohibit the giving of anything of value in return for favors or other preferential treatment in the purchasing process. Bidders should govern themselves accordingly.
4. **BIDDERS QUALIFICATION:** Bidders must, upon request of the county, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. The County reserves the right to make the final determination as to the bidder's ability to provide the products or services requested herein. Bidder determined to be irresponsible bidders are not allowed to bid to provide the County goods or services.

5. **BIDDERS RESPONSIBILITY:** Each bidder shall fully acquaint himself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this bid. It is expected that this will sometimes require on-site observation. The failure or omission of a bidder to acquaint himself with existing conditions shall in no way relieve him of any obligation with respect to this bid or to the contract.
6. **AWARD CRITERIA:** The contract shall be awarded to the lowest responsible and responsive bidder(s) whose bid meets the requirements and criteria set forth in the Invitation for Bid. Award may be made to one or a multiple of bidders, whichever deems to be in the best interest of the County, or unless otherwise stated on the bidder's schedule.
7. **WAIVER:** The County reserves the right to waive any Instruction to Bidders, General or Special Provisions, General or Special Conditions, or specifications deviation if deemed to be in the best interest of the county.
8. **COMPETITION:** This solicitation is intended to promote competition. If any language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this solicitation to a single source, it shall be the responsibility of the interested vendor to notify the Purchasing Director in writing within five (5) days prior to the opening date. The solicitation may or may not be changed but a review of such notification will be made prior to the award.
9. **REJECTION:** Ambiguous bids which are uncertain as to terms, delivery, quantity, or compliance with specifications may be rejected or otherwise disregarded if such action is in the best interest of the County.

GENERAL CONDITIONS

1. **DEFAULT:** In case of default by the contractor, the County reserves the right to purchase any or all items in default in the open market, charging the contractor with any excessive costs. Should such charge be assessed, no subsequent bids of the defaulting contractor will be considered until the assessed charge has been satisfied.
2. **NON-APPROPRIATION:** Any contract entered into by the County resulting from this bid invitation shall be subject to cancellation without damages or further obligation when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period or appropriated year.
3. **HOLD HARMLESS:** The successful bidder shall indemnify and hold harmless the County of Newberry and all County officers, agents and employees from all suits or claims of any character brought by reason of infringing on any patent, trade mark or copyright.
4. **CONTRACT ADMINISTRATION:** Questions or problems arising after award of this contract shall be directed to the Purchasing Director, P.O. Box 156, Newberry, SC 29108, or by calling 803-321-2100.

5. **FORCE MAJEURE:** The Contractor shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without fault or negligence of the contractor. Such causes may include, but are not restricted to acts of God or of a public enemy, acts of Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the contractor. If the failure to perform is caused by default of a subcontractor, and if such default arises out of causes beyond the control of both the contractor and subcontractor and without excess costs for failure to perform, unless the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the contractor to meet the required delivery schedule.
6. **PUBLIC RELEASE:** Contractor agrees not to refer to award of this contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the User.
7. **QUALITY OF PRODUCT:** Unless otherwise indicated in this bid it is understood and agreed that any items offered or shipped on this bid shall be new, in first class condition, and without defect that all containers shall be new and suitable for storage or shipment, and that prices include standard commercial packaging and shipping to the specified destination in Newberry County. No demonstration models shall be sold as new, without prior written permission of the County.
8. **S.C. LAW CLAUSE:** Upon award of a contract under this bid, the person, partnership, association or corporation to whom the award is made must comply with the laws of South Carolina which require such person or entity to be authorized and/or licensed to do business with this State. Notwithstanding the fact that applicable statutes may exempt or exclude the successful bidder from requirements that it be authorized and/or licensed to do business in this State, by submission of this signed bid, the bidder agrees to subject himself to the jurisdiction and process of the courts of the State of South Carolina as to all matters and disputes arising or to arise under the contract and the performance thereof, including any questions as to the liability for taxes, licenses, or fees levied by the State.
9. **ASSIGNMENT:** No contract or its Provisions may be assigned, sublet, or transferred without the written consent of the Purchasing Director.
10. **AFFIRMATIVE ACTION:** The successful bidder will take affirmative action in complying with all Federal and State requirements concerning fair employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
11. **DELIVERIES:** All deliveries shall be FOB Destination. It is agreed by the parties hereto that delivery by the contractor to the common carrier does not constitute delivery to the County. Any claim for loss or damage shall be between the contractor and the carrier.
12. **APPROPRIATE S.C. SALES TAX** shall be included as a line item in the bid unless otherwise noted in the request from the County. The rate for Newberry County is 7%. For vehicle purchases, emergency service vehicles, fire trucks, heavy equipment or other items that require titles from the South Carolina Department of Transportation, sales taxes must be listed as a separate line item in the bid or on the bidder's schedule.

13. **PAYMENT TERMS:** Payment will be made within thirty (30) days of acceptance of the completed order. Payment will be made earlier providing there is an early payment discount offered.
14. **AWARD CRITERIA:** The contract shall be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the Invitation for Bid.
15. **NUMBER OF BIDS REQUIRED:** Three copies of the bid submittal are required unless otherwise stated in the Invitation to Bid.
16. **RIGHT TO PROTEST:** With regard to any goods or services valued at over \$15,000 procured through sealed bid method only, any actual or prospective bidder, offerer, contractor, or subcontractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Director. The protest, setting forth the grievance, shall be submitted in writing within 10 days after the aggrieved person know or should have known of the facts giving rise thereto.
17. **NOTIFICATION:** In order to receive a copy of the bid tabulation, you must enclose a self addressed stamped envelope. Intent to Award and/or Statement of Award will be publicly posted in the County Courthouse Annex lobby, and will be posted on the Newberry County web site at www.newberrycounty.net.
18. **LEASE PURCHASE AGREEMENT: The County will be purchasing this equipment on an agreement with BB&T Financial and they will be listed as the lien holder. The address to which must appear on the title is BB& T Financial, Post Office Box 31273, Charlotte, N.C. 28231.**
19. **BID BOND:** Bidders are required to submit with their bids a bid bond either in the form of a cashier's check or form a Surety Company in the amount of 5% of the total bid price. Bid Bonds will be returned to the unsuccessful bidders once the lowest most responsive, responsible bidder has been determined. The bid bond will be returned to the successful bidder once a purchase order has been issued and the vendor has acknowledged such issuance.

**FORTIS PNEUMATIC TIRE FORKLIFT MODEL H50FT
(or equivalent)**

Additional standard features include 42” Standard Taper Pallet Forks, 48” high Load Backrest Extension, 6 dg forward/6 dg back tilt, Cowl mounted mechanical Hydraulic Control levers, 3 Function valve for Non-Clamping Attachments, Radiator, 84” Overhead Guard, 12” Steering Wheel with Wheel Spinner Knob, Key switch Start with Anti-restart, Integrated Dashboard Display, Adjustable Steering Column, Power Steering DuraTread, Operator Manual

FORTIS 2.2L, electronically controlled transmission, drum brakes

FUEL TYPE: diesel

EXHAUST: counterweight rear exhaust

ENGINE: diesel engine

DRUM BR MAZ/GM/YAN2.6 W/PS&ELEC1SPD XMS

MONITORING SYSTEMS: system monitoring

HOOD: non-vented

XMSN:STD PS (BASIC 1SPD) DRUM BRAKE

MAST: 2 stage limited free lift (LFL) 129”/86”/5”/178”

MAST TILT: 6 degrees fwd/6 degrees back

CARRIAGE: 2 stag LFL 1 aux, function – interlan mounted

ACCESSORIES: attachment extension tubes – 1 pair (not compatible with sideshift)

HOSE GROUP: 2 stg LF 1 aux. function – internal mounted

HYDRAULIC CONTROLS: cowl mounted mechanical levers

HYDRAULIC VALVE: 3 function (1 aux.)/ 3 handle for clamping attachments with mechanical levers

RADIATOR: serpentine core

ENGINE START: keyswitch start

AIR INTAKE: high air intake

STEERING WHEEL: steering wheel with wheel spinner knob

DIRECTIONAL CONTROL: monotrol pedal

INCHING: inch/brake: pedal

OVERHEAD GUARD: tall OHG (86"/2185mm)

TREAD WIDTH: narrow tread

DRIVE TIRES: single drive tires – pneumatic-shaped solid (PSS) 6.00 x 9

LIGHTS: two front, one rear work light and two LED brake/tail/back-up lights

VISIBLE ALARMS: amber strobe light-keyswitch activated, OHG mounted. Does not increase truck height

AUDIBLE ALARMS: alarm – reverse direction activated 82-102 dB(A) – self adjusting

LANGUAGE (decals, marking and operator manual): english

WARRANTY: 12 months/2,000 hours manufacturer's warranty 24 months/4,000 hours manufacturer's powertrain warranty

FORK CLAMP: 42" long forks, opening range 16" to 65"