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**Video Arraignment, Video Visitation, Camera System
Newberry County Sheriff's Office
Request for Proposal
Number 2010-06**

I. Introduction

The Newberry County Sheriff's Office is soliciting Request for Proposals (RFP) from vendors to provide a video arraignment system between the Newberry County Detention Center, Newberry County Central Court, and Newberry County Sheriff's Office. Additionally, the Newberry County Sheriff's Office is soliciting in the same Request for Proposal a vendor to provide a video camera surveillance system throughout the Newberry County Detention Center.

II. Scope of Services.

1. The Newberry County Sheriff's Office is planning to create a video arraignment system between the Newberry County Detention Center and the Newberry County Central Court.
2. In addition, the Newberry County Sheriff's Office would like to install another station allowing video and audio access to the bond hearings from the

Newberry County Sheriff's Office. This location will allow officers and victims to observe or participate in bond hearings without having to be present in the same location with the defendant.

3. Also, to comply with the public access standard the bond hearings will be displayed on a one way feed to the lobby of the Newberry County Central Court/Newberry County Detention Center shared lobby.
4. The Newberry County Sheriff's Office is seeking to install a video visitation system at the Newberry County Detention Center.
5. The Newberry County Sheriff's Office will also install a large scale video camera system throughout the Newberry County Detention Center to provide maximum security and safety for inmates and officers as well as reduce liability for the staff of the Newberry County Detention Center.

III. Background

1. The Newberry County Sheriff's Office operating the Newberry County Detention Center operates the lone detention center for all law enforcement agencies in Newberry County.
2. The Newberry County Detention Center averages approximately 3500 bookings per year.

3. The Newberry County Detention Center has an average daily population of approximately 125 inmates both male and female.
4. The Newberry County Central Court is the centralized magistrate's level court system for Newberry County.
5. There are two (2) full time and three (3) part time magistrates holding court from this location including bond court, traffic court, criminal court, civil court, and preliminary hearings.
6. There are two (2) court rooms at the Newberry County Central Court.
7. There are three (3) visitation rooms adjacent to the lobby of the Newberry County Detention Center/Newberry County Central Court lobby.

IV. Video Arraignment

1. The Newberry County Sheriff's Office, Newberry County Detention Center, and Newberry County Magistrate's Office have partnered to install and implement an extensive video arraignment, video visitation, and video camera system.
2. The purpose of video arraignment system is to provide a fair and impartial setting for the arraignment of defendants while at the same time lessening

the transportation issue of inmates, lessening the escape risk of inmates, lessening the opportunity of harm or violence to judges and victims, and providing documentation of the arraignment if needed at a later time.

3. The Newberry County Detention Center and Newberry County Central Court are housed under one roof but in two separately designed buildings that happen to be attached to one another.
4. Transportation of inmates to bond hearings means that correctional officers spend a tremendous amount of time and effort handcuffing and shackling each defendant scheduled for bond hearing and then taking those inmates into less secure areas for the hearing. The inmates are then taken back to the detention center, where the process is reversed.
5. This video arraignment system will have the capability of sending and receiving both live audio and video from each of the three holding cells located at the Newberry County Detention Center located at 3239 Louis Rich Drive, Newberry, SC. This may be accomplished by three separate units or by a unit capable of moving between the three units which are located adjacent to each other in the booking area of the detention center.
6. The video arraignment system will have a portable unit capable of sending and receiving both live video and audio in the Newberry County Detention Center located at 3239 Louis Rich Drive in Newberry, SC. This unit may

require the use of an external power source and a wired network connection; however, this solution must have ease of use and portability as a reliable communication tool throughout the Newberry County Detention Center.

7. This video arraignment system will have two stations capable of sending and receiving both live audio and video for each of two (2) court rooms located at the Newberry County Magistrate's Office located at the Newberry County Detention Center located at 3239 Louis Rich Drive, Newberry, SC..
8. This video arraignment system will have one (1) station capable of sending and receiving both live video and audio at the Newberry County Sheriff's Office currently located at 520 Wilson Road, Newberry, SC.
9. This video arraignment system will provide a one way video and audio feed to the shared lobby of the Newberry County Detention Center and Newberry County Magistrate's Court located at 3239 Louis Rich Drive, Newberry, SC.
10. Additional cameras and monitors may be needed to insure that everyone in the courtroom can observe and participate in the bond hearings.
11. The judge and defendant must be able to view each other and converse with each simultaneously and at all times.

12. An additional terminal or telephone line must be available so that the defendant and his or her attorney can communicate in private when in different locations.
13. A printer, scanner, copier, fax must be installed on both sides to allow electronic transmission of signatures, documents, witness statements, and other papers can be sent back and forth between the locations. Defendants and their attorney will be allowed to confidentially exchange papers over this system.
14. This video arraignment system must be in full compliance with the order of the South Carolina Supreme Court Order related to Videoconferencing. This order can be found at <http://www.sccourts.org/courtOrders/displayOrder.cfm?orderNo=2008-08-29-01>. A copy of the order is also attached to this Request for Proposal.
15. This video arraignment system will provide audio and video recordings of all court hearings.
16. The successful proposal will insure that the audio and video recordings of the hearings will be maintained at least sixty (60) days after the hearing for ready access.
17. In addition, the successful proposal will insure that the system be capable of storing these records for no less than three (3) years.

18. These hearings must be recorded to a common recording device that would allow accessibility to authorized users for play back, viewing, and copying to standard storage devices such as a CD, DVD, thumb drive or other such devices in the event the recordings have need to be reviewed off site.
19. The entire system must be network (IP) based using digital technology using up to date and expandable technology.
20. The successful proposal will address network security and network usage in their proposal.

V. Video Visitation

1. The Newberry County Detention Center would also like to incorporate a system of video visitations functioning separate from the video arraignment system.
2. The video visitation system should have two way audio and video feeds located in the Newberry County Detention Center located at 3239 Louis Rich Drive, Newberry, SC and at other locations selected by the Newberry County Sheriff's Office. Locations will include but not be limited to the

following: two (2) stations in the Pre Trial section, one (1) in the Maximum Security section, one (1) in the Flex section; and one (1) in the Female section.

3. The Video visitation system will have a portable unit capable of sending and receiving both live video and audio in the Newberry County Detention Center located at 3239 Louis Rich Drive in Newberry, SC. This unit may require the use of an external power source and a wired network connection; however, this solution must have ease of use and portability as a reliable communication tool throughout the Newberry County Detention Center.
4. The video visitation system should have three (3) two-way audio and video feeds located in the Newberry County Detention Center located at 3239 Louis Rich Drive, Newberry, SC adjacent to the lobby.
5. Each of these systems should be capable of being linked to any of those on the opposite side of the spectrum so that any system in the jail could be directed to any of the three systems in the lobby and vice versa.
6. This video visitation system will provide audio and video recordings of all visitations.
7. The successful proposal will insure that the audio and video recordings of the visitations will be maintained at least sixty (60) days for ready access.

8. In addition, the successful proposal will insure that the system be capable of storing these records for no less than three (3) years.
9. These visitations must be recorded to a common recording device that would allow accessibility to authorized users for play back, viewing, and copying to standard storage devices such as a CD, DVD, thumb drive or other such devices in the event the recordings have need to be reviewed off site.
10. Visitations should be available for real time viewing or play back by authorized viewers across the network.
11. The entire system must be network (IP) based using digital technology using up to date and expandable technology.
12. The successful proposal will address network security and network usage in their proposal.

VI. Video Surveillance System

1. As an additional portion of this system, the Newberry County Detention Center would like to purchase and install a large scale camera system throughout the interior and exterior of the detention center.

2. Attached to this Request for Proposal vendor will find attached diagrams of the detention center and its current lay out. The diagrams include locations for 103 network based fixed cameras and 1 pan, tilt, zoom camera. The Newberry County Sheriff's Office reserves the right to adjust the number of cameras based on the price and the recommendation of the selected vendor.
3. All video cameras in the Newberry County Detention Center must be tied together on a network. This network must allow access to any camera on the system for either a live feed or review of already recorded data.
4. Data must be written to a Digital Video Recorder that allows viewing access from any point across the network. If specific software is required for viewing, such software must be included in the bid proposal and contain sufficient licenses for current users, specific uses such as court, and reasonable predicted growth as determined by the Newberry County Sheriff's Office.
5. Streaming licenses, if required, are to be incurred by the vendor. In addition, any recurring costs must be clearly specified in the proposal.
6. Cameras must be able to withstand a bright light to the lens such as a flashlight or camera flash and recover to a discernable image without human intervention.

7. Cameras must support a minimum of 720 pixels in a 60 frame per second environment.
8. Recordings from all cameras must be stored for at least 30 days and then be capable of being easily written to a long term common easy access storage device.
9. Access to cameras must be protected by user name and password access with varying privileges based on pre-determined access levels.
10. All proposals should include a design or designs for such a system. The proposal should extensively discuss the price of the each design they submit as well as positive and negative attributes of each.
11. In some areas such as the property room, smart technology such as motion activated cameras may be requested depending on price and usage.
12. These cameras must be recorded to a common recording device that would allow accessibility to authorized users for play back, viewing, and copying to standard storage devices such as a CD, DVD, thumb drive or other such devices in the event the recordings have need to be reviewed off site.

13. Recordings should be available for real time viewing or play back by authorized viewers across the network.
14. The entire system must be network based using digital technology and incorporating up to date and expandable technology.
15. The successful proposal will address network security and network usage in their proposal.
16. The camera system must be scalable so that the Newberry County Sheriff's Office can reduce or expand the number of cameras both during the bid process and as dictated by the ever changing needs of a working detention center.
17. The date/time, recorder name, and camera name shall be stored with each image recorded.
18. The digital recorder shall be capable of recording continuously for a minimum of 10 frames per second for each individual camera at 640X480 resolution.
19. The DVR shall be capable of incorporating Image integrity using proprietary time/date stamp and watermark authentication.
20. Provide storage capacity for recording each camera at 10 frames per second at 640x480 resolution.

21. The recorder shall be capable of providing simultaneous recording and playback.
22. The recorder shall provide configurable motion detection zones per camera for alarm generation.
23. The recorder shall provide a function to bookmark a specific time and date of a video file for easy retrieval at a later date.
24. The recorder shall provide pre and post alarm recording
25. The recorder shall provide both local and remote pan/tilt/zoom control.
26. The recorder shall include a CD/RW unit.
27. The recorder shall provide interface connection to allow video archiving to a Network Addressable Storage Server

VII. Additional Specifications

1. All cameras should be network based cameras. Cameras should have a proven track record of reliability in similar applications.
2. All cameras must be IP (Internet Protocol) based.

3. All outdoor cameras should be color during the day and switch to infrared at night for maximum effectiveness and use.
4. All indoor cameras should be color unless lighting levels dictate that infrared be used.
5. All equipment including cameras should be contained and housed in such a manner as to reduce the likelihood of damage from violent offenders, accidental damage, or other such damage. The Newberry County Sheriff's Office acknowledges that such damage is possible; however, the successful vendor should work closely with the Newberry County Sheriff's Office to minimize the risks associated with operating such a system.
6. Data must be written to a Digital Video Recorder that allows viewing access from any point across the network. If specific software is required for viewing, such software must be included in the bid proposal and contain sufficient licenses for current users, specific uses such as court, and reasonable predicted growth as determined by the Newberry County Sheriff's Office.
7. Streaming licenses, if required, are to be incurred by the vendor. In addition, any recurring costs must be clearly specified in the proposal.
8. All equipment including cameras should be contained and housed in such a way that weather and changes in temperature do not damage the cameras or prevent them from operating within the range of the manufacturer's specifications.

9. The successful vendor will demonstrate knowledge of the environment of a detention center and discuss in detail plans for camera security, camera cleanliness in a difficult environment, and other challenges with installing expensive and precise equipment in a detention center.
10. Cameras must support a minimum of 720 pixels in a 60 frame per second environment.
11. The successful vendor will also discuss similar installations and in detail discuss lessons learned and techniques used to overcome obstacles during the installation.
12. For networking purposes, proposal should include the use of Cisco certified products or their equivalent whenever possible and must include pricing options for 1-5 years of maintenance.
13. Selected vendor must be a Certified Cisco Dealer and have certified Cisco technicians on staff to provide service and support.
14. Selected vendor shall provide pricing for 24/7 service on all critical infrastructure and 5/40 pricing on non-critical infrastructure for 1, 2, 3, 4, and 5 year terms.
15. Selected vendor agrees to attend all planning meetings related to design and implementation of the system if requested by the Newberry County Sheriff's Office as part of their cost proposal package.

16. Selected vendor also agrees in principle to work with any and all other vendors involved in this and related projects to insure a smooth and timely implementation and operating process.
17. Selected vendor will insure that all employees and/or subcontractors entering into secured areas understand that they will undergo search and screening prior to entering the detention center.
18. Selected vendor will insure that all employees and/or subcontractors entering into secured areas must undergo a criminal background check and successfully pass prior to admittance into these secured areas.
19. Selected vendor will insure that all employees and/or subcontractors entering into secured areas must inventory all tools and items that could be considered a threat to security prior to entering and as they exit the detention center to insure that no items have been left behind or stolen.
20. Selected vendor agrees to provide any and all software necessary to complete this project and provide continuing upgrades on such software as part of any maintenance contract.

VIII. Cabling

1. The vendor shall be responsible for installation of both telephone and data (CAT 5e) cables or higher will be used throughout the building. Said cabling shall be attached to hangers that will be supported from the building superstructure and NOT laying on ceiling grids. Any cable run over 300 feet

must be completed with Fiber to insure maximum service and transmission speeds.

2. All cameras throughout the system shall use fiber for communications between equipment rooms (Except for the mobile camera unit(s) which will be Cat5e or greater.)
3. All cables must be accurately and securely labeled on both ends to ease diagnostics and eliminate confusion.

IX. POWER SUPPLIES

1. The power supplies shall provide 24VAC outputs for 8, 16, or 32 cameras. The power supplies shall be sized according to the current requirements of cameras connected to the system, number of cameras and shall be sized at 5, 10 or 20 Amp capacities. Each power supply output point shall be limited to one camera.
2. Provide surge protection for all exterior cameras not mounted to the building structure. The camera power and signal lines shall be protected.
3. All pole mounted cameras shall be locally powered by an exterior rated power supply. The camera signal shall use fiber for communications with the CCTV system.
4. Sufficient back up power supply should be addressed in the proposal and the actual design for this project.

X. Purchase Intent

1. It is the intent of the Newberry County Sheriff's Office to purchase the equipment through existing grant funds; however, other financial arrangements may have to be employed depending upon price, scope, and availability.
2. The cost of any and all contracts and/or legal fees for contract preparation or administration and oversight shall be paid full and complete by the vendor and in no manner be billed to the Newberry County Sheriff's Office.

XI. MANUFACTURER'S GUARANTEE, WARRANTY, AND SERVICE

1. ALL new equipment, including, but not limited to hardware and software, all of which shall meet or exceed recommended specifications, of the latest design in current production will be considered and in no case will used, reconditioned, or obsolete parts be accepted. Only equipment that meets the highest of current industry standards and that meets the approval of NEWBERRY COUNTY SHERIFF'S OFFICE will be considered.
2. Vendor shall warrant that all equipment performs in accordance with equipment specifications. The warranty shall remain valid for 12 months from the date of completed equipment installation and acceptance by NEWBERRY COUNTY SHERIFF'S OFFICE. The warranty shall fully cover workmanship, software,

hardware / equipment / materials and labor on repairs. Under this warranty, the Vendor shall remedy at their expense any such repairs or service.

3. Effective from the date of system acceptance, vendor shall furnish a one (1) year commitment for parts and service (to include labor) for all system equipment (and related hardware, software, etc).
4. Should the vendor staff for maintenance differ from the vendor staff for the systems installation, the vendor shall be required to prove written documentation that all such maintenance staff has been appropriately trained and are fully qualified to accomplish such maintenance. In addition, the vendor shall require that the maintenance staff be present for the entire installation process as to become knowledgeable in all areas of the system and specifics of the installation at NEWBERRY COUNTY SHERIFF'S OFFICE.
5. Due to the critical nature of emergency communications, the vendor must be prepared to provide service 24 hours a day, 7 days a week, 365 days a year. The vendor shall provide in detail their response plan for calls for emergency service, which shall include complete matrix to definition and list all issues / systems as related to "critical", "high", "medium" and "low" priority responses.
6. Response must indicate the vendor's definition of what constitutes an emergency, their proposed on-site response time, and their method of resolution for any failure to be on-site within the contracted time period.
7. Vendor shall provide a copy of their emergency escalation procedures and what higher levels of support are available to maintenance personnel.

- 8.** Vendor shall indicate what spare parts, recovery software, etc. will be maintained on-site at the PSAP location and likewise what spare parts would be stored off-site (and the physical address of such storage facility). NEWBERRY COUNTY SHERIFF'S OFFICE shall reserve the right to request and receive an escorted inspection and inventory of such offsite storage facility (with no more than a two (2) business day notice to the vendor).
- 9.** The vendor shall be responsible for all contacts and coordination with all the proper parties concerning maintenance and installation of all circuits and equipment.
- 10.** The vendor shall be responsible for the notification of the responsible parties for repairs that must be initiated by the appropriate party or parties for trunk, circuit, or other similar failures. The vendor shall be responsible for the resolution of all repairs and trouble issues with the responsible parties. The vendor shall report to NEWBERRY COUNTY SHERIFF'S OFFICE when trouble calls have been directed to the other parties and what actions are being taken by the vendor and other parties to resolve the problems.
- 11.** If the vendor directs, in error, a trouble call to another party or vendor, and charges apply, the vendor shall be responsible for these charges.
- 12.** The vendor will provide a pricing schedule for the purchase of annual maintenance on the system and all equipment and software updates for periods of 1 year, 2 years, 3 years, 4 years, and 5 years. If it is not possible to extend the service contract on any item to these terms, these items should be indicated along with the maximum service contract available.

- 13.** Such notification shall include the cost of installation and implementation of such updates and specification documentation shall be provided as to the ability of the existing hardware to run the updated applications. The vendor shall be responsible for all costs, legal fees, etc. of all contracts, documentation, etc. in regards to such notification and options to purchase and at no time shall NEWBERRY COUNTY SHERIFF'S OFFICE be required to pay such legal fees or contract cost (regardless of NEWBERRY COUNTY SHERIFF'S OFFICE decision to purchase or not to purchase such updates).
- 14.** Within thirty (30) days of acknowledgement of such a notification, NEWBERRY COUNTY SHERIFF'S OFFICE shall have the option to request the purchase and installation of any and all such updates and in the event such a request for update is made, the vendor shall have no more than ninety (90) calendar days from the date to successfully install, make operational, and train select NEWBERRY COUNTY SHERIFF'S OFFICE staff on such updates to the satisfaction of NEWBERRY COUNTY SHERIFF'S OFFICE.
- 15.** In the event that NEWBERRY COUNTY SHERIFF'S OFFICE initially declines the installation of such software updates, and then at a later date request the vendor to perform the update installation, the vendor shall then have up to 120 days to install and make operational such upgrades to the satisfaction of NEWBERRY COUNTY SHERIFF'S OFFICE.
- 16.** If due to software updates it becomes necessary to update hardware and / or operating systems software, the applicable vendor shall provide documentation of the cost for such updates at cost at their expense and to the satisfaction of NEWBERRY COUNTY SHERIFF'S OFFICE. Additionally unless authorized

by appropriate NEWBERRY COUNTY SHERIFF'S OFFICE staff, all such hardware and operating systems software updates shall not be used as cause to delay the timeline of any and all software updates as listed elsewhere in this document.

IX. INSTALLATION AND SUBCONTRACTORS

1. The prime contractor shall name a project manager who will be responsible for all aspects of the project. This person will be available to the duly authorized NEWBERRY COUNTY SHERIFF'S OFFICE representative at all times during the course of the project and will be available on-site within 24 hours of notification.
2. Vendors must list the names, addresses, and telephone numbers of each subcontractor that the vendor intends to employ in the installation. A complete resume of this service and installation agency shall be included to establish the competency of the subcontractor.
3. NEWBERRY COUNTY SHERIFF'S OFFICE reserves the right to reject any subcontractor. Should a subcontractor be rejected, the vendor shall be required to provide an acceptable alternate within three (3) business days. Failure to provide acceptable subcontractors shall be cause for rejection of the cost proposal.
4. Should a subcontractor fail to provide the established level of service and response, the primary contractor must arrange for the services in a timely manner, satisfactory to NEWBERRY COUNTY SHERIFF'S OFFICE

Administration. Any additional cost associated with securing a competent subcontractor shall be the sole responsibility of the prime contractor and at no time shall the implementation timeline be delayed due to any such failure.

X. DELIVERY AND INSTALLATION

1. All equipment purchased by NEWBERRY COUNTY SHERIFF'S OFFICE hereunder shall be delivered to its proper locations and installed by the vendor without any additional cost or expense to NEWBERRY COUNTY SHERIFF'S OFFICE and at the convenience and direction of NEWBERRY COUNTY SHERIFF'S OFFICE. NEWBERRY COUNTY SHERIFF'S OFFICE shall not be deemed to have accepted any component or piece of equipment until such time as said equipment has been installed and operating in accordance with the specifications and upon meeting the satisfaction of NEWBERRY COUNTY SHERIFF'S OFFICE Administration.
2. The Vendor shall assume full responsibility for supervision of the work irrespective of the amount of work sublet, and shall give the work the constant attention necessary to facilitate satisfactory progress and to assure completion in accordance to the terms of the contract and to the satisfaction of NEWBERRY COUNTY SHERIFF'S OFFICE administration.
3. The Vendor shall keep fully informed of all federal and state laws; all regulations pertaining to the Occupational and Safety Hazard Acts (OSHA); all local laws, ordinances and regulations; and all orders and decrees of bodies and tribunals having any jurisdiction or authority, which in any manner affect the

conduct of work. The Vendor shall at all times observe and comply with all applicable laws, ordinances, regulations, orders and decrees and shall protect, hold harmless and indemnify NEWBERRY COUNTY SHERIFF'S OFFICE and its representatives against all claims and liabilities arising from or based on Vendor or employee violations.

4. Upon discovering any provisions in the cost proposal that are contrary to or inconsistent with any law, ordinance, regulation, order or decree, the Vendor shall immediately report it to the Newberry County Sheriff's Office Project Manager.
5. All interconnecting cables within the equipment room shall be connected on both cable ends. All cables must be accurately and securely labeled on both ends to ease diagnostics and eliminate confusion.
6. Vendor shall provide and install all structured cabling necessary to create the required network infrastructure.

XI. Additional RFP Requirements

1. All proposals submitted shall provide the following information.
Vendors shall submit one (1) original and ten (10) copies of each proposal.

2. Submission of cost proposal shall be conclusive evidence that the vendor has investigated and is satisfied as to the conditions to be encountered in performing the work.

Notwithstanding the details presented in these specifications, it is the responsibility of the vendor to verify the completeness of the materials and the suitability of the devices to meet the intent of these specifications.

3. General history of the vendor, including at least 5 references for similar installations specific to the area for which a cost proposal is submitted. References should include name, address, telephone number, and name of a contact person at the detention center being used for references.
4. Any additional information relevant to this solicitation about the vendor's firm or any other information that would be valuable to assist in the evaluation process should be included with the submission.
5. Failure to provide adequate information to enable the NEWBERRY COUNTY SHERIFF'S OFFICE to evaluate the vendors company, proposed subcontractors, installation process, training process, proposed systems, and systems features, will be considered unresponsive, and may result in the elimination of your entire response from consideration.
6. NEWBERRY COUNTY SHERIFF'S OFFICE will not rely solely on descriptive literature or product brochures.

7. For every requirement listed in the specific area or areas, a prospective vendor must include either a typed or written response that the vendor has read the requirement and can and will comply with that and every requirement of that specific area.
8. Vendors should indicate that they have read, and can and will comply with each section of the RFP to its conclusion.
9. Any substantive interpretation, correction, or change of the cost proposal documents will be made by addendum to vendors of record. Interpretation, correction or changes of the cost proposal documents made in any other manner shall not be binding, and vendors shall not rely upon such interpretations, corrections, or changes. Any addendum will be issued within a reasonable time prior to the cost proposal deadline.
10. Provide a detailed schedule for installation, implementation of this project.
11. Provide a financial statement and W-9 for your company.
12. The vendor shall provide a complete list of all equipment proposed for each installation, which shall specify manufacturer and individual model numbers. All equipment and component parts furnished shall be new, meet the minimum requirements stated herein, and be in operable condition at the time of delivery.

13. The vendor shall provide a detailed description of any special equipment required.
14. Responses to this RFP, including cost proposals, will be considered firm for ninety (90) days after the due date for receipt of proposals.
15. These submittals should include detailed information of the project as the vendor perceives it, complete documentation of meeting the requirement of the Request for Proposal, and Pricing for the project.
16. Vendors submitting more than one design should submit each design and cost proposal for the project together submitted as option 1, 2, 3 etc..
17. By submitting their proposals, all selected vendors agree to make extraordinary efforts to work with any and all existing, those awarded at this solicitation, and any future vendor to create an atmosphere and cooperation and effective use of technology to better serve the citizens of Newberry County. No additional fees will be paid for interfaces with current or co-awardees, but requests for cooperation with future vendors may require the selected vendor to request REASONABLE programming fees. All those submitting proposals agree that these fees will be kept to a bare minimum in keeping with the spirit of cooperation already mentioned in this section.

XII. Evaluation Criteria

1. Cost Proposals shall be evaluated by NEWBERRY COUNTY SHERIFF'S OFFICE administration, select staff member and/or third party evaluators contracted by NEWBERRY COUNTY SHERIFF'S OFFICE Administration for conformance to the specification requirements.

2. The NEWBERRY COUNTY SHERIFF'S OFFICE designated staff and other selected parties shall, at the discretion of the Sheriff of the NEWBERRY COUNTY SHERIFF'S OFFICE will review all proposals submitted within the required timeframe. **The awarding of the cost proposal will be based upon an analysis of the entire offering, not just lowest price as indicated.**

3. The criteria used in selecting the vendor or vendors for this project will be as follows:
 - Compliance and responsiveness to all provisions and criteria with the provisions of this RFP (Request for Proposal) and also responsiveness to the items contained with this RFP. (Maximum 20 points)
 - Price. (Maximum 20 points)
 - Demonstrated experience and expertise in providing services consistent with this RFP. (Maximum 20 points)
 - Understanding of the needs and abilities of the Newberry County Sheriff's Office and a desire of the vendor to partner with the Newberry County Sheriff's Office and its other vendor partners to be safely on the cutting edge of technology while maintaining safe, secure, and well functioning systems throughout the entire operation. (Maximum 20 points)

- Past history and references. (Maximum 20 points)

The total maximum points for any proposal submitted under each section of this proposal is 100 points.

XIII. Continued Services

The Newberry County Sheriff's Office reserves the right to purchase additional services consistent with this RFP without need of additional Request for Purchase or additional cost proposal options. However, this is no way binds the Newberry County Sheriff's Office to consider an awarded vendor exclusive if mutually agreed upon pricing cannot be reached.

XIV. Continuing Services and Costs

The vendor must discuss and document in detail any and all recurring costs to be associated with this system.

XV. Submission Procedures and Requirements

All submissions must be received by **March 31, 2010 at 12:00PM**, and delivered to **Newberry County Sheriff's Office, 520 Wilson Road, Newberry, SC, 29108, and Attention: Major Todd Johnson.**

To comply with grant requirements with the proposal must be accompanied by a sealed bid. The bid should include all pricing for this project.

Late, faxed, or e mailed submissions will not be accepted.

Newberry County reserves the right to accept or reject any or all proposals. Proposers are solely responsible for the cost of preparing and sending their proposals.

Responders are also solely responsible for insuring timely receipt of their submitted proposal within the specified requirements.

Responders shall submit one (1) original and ten (10) copies of each proposal.

XVI. Award

The award of the contract will be made after all submittals are equally evaluated for responsiveness and completeness.

XVII. Questions

All questions may be addressed via e mail. In an effort to keep all members of the selection committee informed, we ask that you e mail your question to the following:

Major Todd Johnson: tjohnson@newberrycounty.net

We will address the questions and respond as quickly as possible to any question you may have; HOWEVER, all questions and responses provided the question and response will be provided to all parties requesting to the RFP.