**BUDGET CALENDAR**

# NEWBERRY COUNTY

# FY 2019-2020

**DATE BUDGET PREPARATION ACTION BY**

**December 3, 2018 Budget Forms Available on website/mailed Finance**

**December 19, 2018 Adoption of Budget Calendar Council**

**January 2, 2019 Begin preparation of Statement of Revenue Finance/Treasurer**

**February 4, 2019 Department and Agency Budget requests Department/Agencies**

**Returned to Administrator**

**February 6-15, 2019 Finance Department – Data entry – Finance**

**Spreadsheet preparation**

**~~February 25, 2019~~ Finance Committee meeting Finance**

**RESCHEDULED FOR MARCH 18, 2019**

**February 18 - Budget Consultations with Department Heads/ Administrator/Finance**

**March 1, 2019 Elected Officials. Follow up meetings as needed**

**April 3, 2019 Submission of Budget to Council and Administrator and**

**First Reading of Budget Ordinance Council**

**April 8, 2019 Budget Work Session & Appeals from**

**Elected Officials Council**

**April 24, 2019 Publish Notice of Public Hearing Clerk to Council**

**Distribute Budget Information to**

**Departments and Agencies Administrator**

**May 1, 2019 Second Reading/Amendments Council**

**May 13, 2019 Budget Work Session Council**

**May 15, 2019 Public Hearing Council**

**June 5, 2019 Third Reading/Amendments and Adoption Council**