



Newberry County Sheriff's Office

James Lee Foster, Sheriff



Application for Employment

Position Applied For: Deputy Correctional Officer 911 Operator Administrative
 Type of Employment: Full Time Part Time

Date: _____

APPLICANT INFORMATION:

Name: _____
First
Middle
Last

Address: _____

City: _____ State: _____ Zip: _____

Home Telephone _____ Cell: _____

Social Security Number: _____

Driver's License Number: _____ State Issued: _____

EDUCATION:

High School Attended: _____ Graduate: Yes No

Address: _____

City: _____ State: _____ Zip: _____

Dates Attended: _____ to _____

Degree Earned: _____

School Attended: _____ Graduate: Yes No

Address: _____

City: _____ State: _____ Zip: _____

Dates Attended: _____ to _____

Degree Earned: _____

School Attended: _____ Graduate: Yes No

Address: _____

City: _____ State: _____ Zip: _____

Dates Attended: _____ to _____

Degree Earned: _____

WORK EXPERIENCE:

Please list your current and previous places of employment beginning with the current or most recent.

Company Name: _____

Dates Employed: _____ to _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Ending Salary: _____

Reason for Leaving: _____

Company Name: _____

Dates Employed: _____ to _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Ending Salary: _____

Reason for Leaving: _____

Company Name: _____

Dates Employed: _____ to _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Ending Salary: _____

Reason for Leaving: _____

Please list any skills, experiences, or training that you feel has prepared you for or are related to the position or positions for which you have applied:

Are you currently or have you ever been in the United States Military? Yes No

If yes, list branch and rank at discharge: _____

Dates of duty: _____ to _____

Type of discharge: _____

PERSONAL REFERENCES:

Please list three (3) personal references. Please do not use former employees or relatives.

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Have you ever been arrested? Yes No Have you ever been jailed? Yes No

Have you ever had a warrant or courtesy summons served on you? Yes No

If you answered yes to any of the above questions, please provide date, location, and the results of any trial:

Are you currently behind on any bills? Yes No

Do you owe money to any court for fines, fees, or any other reason? Yes No

Have you ever been turned over to a collection agency for debt collection? Yes No

Have you ever filed bankruptcy or had a judgment filed against you? Yes No

Has anything ever been reposed from you? Yes No

Please explain any yes answer above: _____

Have you ever used alcohol habitually or to excess? Yes No

Have you ever used illegal drugs? Yes No

Are you prohibited by any state or federal law from possessing a firearm? Yes No

Please explain any yes answer above: _____

We consider applicants for all positions without regard to race, creed, color, religion, national origin, age, marital or veteran status, disability, political affiliation, or legally protected status. We will give this application every consideration; however, in accepting it, the County of Newberry makes no commitment of employment to the applicant. This application pertains only to the position(s) applied below.

(Equal Opportunity Employer)

WE ARE AN AT-WILL EMPLOYER, MEANING THAT EITHER THE EMPLOYER OR EMPLOYEE MAY END THE EMPLOYMENT RELATIONSHIP AT ANY TIME AND FOR ANY OR NO REASON.

I hereby certify that all statements on this application are true and complete and that misstatement or omission of information will subject me to disqualification or dismissal.

Applicant's Signature

Date

Authorization For Background Investigation

I do hereby permit my present and prior employers to divulge to this organization relevant personal information from my personnel file which they possess. I also authorize this organization to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of its choice. I authorize them to make an investigative report whereby information is obtained through personal interviews with neighbors, friends, and others with whom I am acquainted.

Applicant's Signature

Date

Witness Signature

Date