**BUDGET CALENDAR**

# NEWBERRY COUNTY

# FY 2023-2024

**DATE BUDGET PREPARATION ACTION BY**

**December 5, 2022 Budget Forms Available on Website/Mailed Finance**

**December 7, 2022 Adoption of Budget Calendar Council**

**January 9, 2023 Begin Preparation of Statement of Revenue Finance/Treasurer**

**February 1, 2023 Department and Agency Budget Requests Departments/Agencies**

**Returned to Administrator**

**February 2-17, 2023 Finance Department – Data entry – Finance**

 **Spreadsheet Preparation**

**February 22-24, 2023 Budget Consultations with Department Heads Administrator/Finance**

**March 22, 2023** **Tentative Collections Report - Real Estate Taxes** **Treasurer**

**March 27, 2023 Finance Committee Meeting Finance Committee**

**April 12, 20223 Budget Work Session – Revenue, Personnel Request Council**

**April 19, 2023 Submission of Budget to Council and First**

 **Reading of Budget Ordinance Council**

**April 26, 2023 Budget Work Session - Expenditures Council**

 **April 27, 2023 Publish Notice of Public Hearing Finance**

**May 3, 2023 Second Reading/Amendments Council**

 **May 10, 2023 Budget Work Session Council**

 **May 17, 2023 Public Hearing**

**Third and Final Reading Council**