

CPST Commission Meeting Minutes 10-19-15 – 5:00 P.M.

Commission Members Present: Dave Waldrop
Renee Joiner
Phil Spotts
Pat Caldwell
Lisa Toland
Jimmie Coggins
Willie Morris (alternate)

Commission Member Absent: Bob McCartha (alternate)

Staff Present: Karen Brehmer, Assistant to County Administrator
Jay Tothacer, County Attorney
Wayne Adams, County Administrator

Others Present: Theodore DuBose, Esquire
Jamie Frost, Alliance Consulting Engineers

Media Present: Andrew Wigger, Newberry Observer

Chairman Waldrop called the meeting to order and opened with prayer.
Chairman Waldrop then introduced Jamie Frost with Alliance Consulting Engineers.

Mr. Coggins presented a motion to adopt the minutes from the 10-12-15 meeting. The motion was seconded by Mrs. Caldwell, and unanimously approved by the members.

The first item of business to discuss was the Project Proposal Submission Standards. Mr. Frost addressed the Submission Form that was presented. He stated that each proposal would be required to adhere to these standards. Alliance would review all proposals submitted including those that were prepared by other engineering firms. The Commissioners then decided that all proposals would be due by 5:00 PM on March 14, 2016.

The second item of business was the Commission's Schedule of Meeting Dates and Times. Mrs. Joiner stated that she would not be available to meet on May 9, 2016 and asked that a meeting on April 25, 2016 be added in its place for deliberations on projects. Mr. Coggins motioned to include a meeting on April 25, 2016 and remove the meeting date of May 9, 2016. The motion was seconded by Mrs. Joiner and approved by all Commissioners.

No other items were presented for discussion.

The next meeting for the CPST Commission is scheduled for February 8, 2016 at 5:00 PM.

Chairman Waldrop adjourned the meeting at 5:46 PM.